



Minutes of SPCA Meeting held at 7.30PM on Tuesday 25th August 2026 in Sherfield Park Community Centre

1. **Welcome / Apologies:** The meeting was called to order by Audrey Gordon at 7.30PM.

Trustees in Attendance: Linda Alley, Mick Cooper, Audrey Gordon, Rosalind Guy, Fiona Jewson, Sarah Morgan, Ian Pegrum, Kevin Ritson, Claire Walker

Trustees Apologies: Mark Gardner, Lesley Phoenix, Matt Reeves,

Centre Staff: Sarah Bicknell, Louise Grainger

Members of the public in attendance: None

2. **Introductions:** None Required

3. **To receive declarations of interest:** None

4. **Review and accept minutes of last meeting (and matters arising):**

The Minutes were proposed by RG, seconded by AG and accepted by all.

5. **Public Participation:**

None

6. **Chairman's Report:**

Audrey did not present a formal update, all relevant information to be covered by the Manager's Report

7. **Finance Report:**

Sarah report that the total of the bank balances at the end of July, was very similar to that at the end of Jun. Despite good income from Sherfest there were a number of costly outgoings last month including the annual insurance premises licence and a IT subscription, increased plus cleaning costs

The issue of large Maintenance Charges from HML (relating to car park) is being followed up: we have paid these charges but have not been reimbursed by the Lessee.

8. Manager's Report/Sherfest

August has been a quiet month for classes, with many not running through the school holidays, but the Tetra Brazil Football Camp. The Pub Night and the Bar run to support a charity event, made over£250 profit each.

We are losing the Women's Holistic Health and Seated Yoga is being rebranded as Fit over 50 (both wellbeing classes). And weekend Street Dance class is due to start in September.

9. Project Review

The Trustees ran through the previous list circulated prior to the meeting to the meeting and this will be updated. Investigation of further sound-proofing was considered a priority plus the completion of the redecoration and further replacement of Tables and chairs.

The Heating/Cooling sub group has met (Chris Tomlin and Ian James attended a session and had some useful suggestions).

The Procurement Team have selected an A3 Printer and we are awaiting final confirmation of funding prior to ordering.

10. Establishment of Events Committee

Fiona and Sarah volunteered to be members and asked that any other Trustees who are interested in participating let them know.

11. Agree Date of Next Meeting:

Tuesday 29th September-2026, at 7.30 pm,

Approved and signed by

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On:

Audrey Gordon
Chair, Sherfield Park Community Association