



Minutes of SPCA Meeting held at 7.30PM on Tuesday 26th May 2026 in Sherfield Park Community Centre

1. **Welcome / Apologies:** The meeting was called to order by Audrey Gordon at 7.30PM.

Trustees in Attendance: Mick Cooper, Audrey Gordon, Fiona Jewson, Sarah Morgan, Lesley Phoenix, Matt Reeves.

Trustees Apologies: Linda Alley, Mark Gardner, Rosalind Guy, Ian Pegram, Kevin Ritson

Centre Staff: Louise Grainger, Sarah Bicknell

Members of the public in attendance: None

2. **Introductions:** None Required

3. **To receive declarations of interest:** None

4. **Review and accept minutes of last meeting (and matters arising):**

The Minutes were proposed by AG, seconded by FJ and accepted by all.

5. **Public Participation:**

None

6. **Manager's Report:**

Party bookings are up (for example there are four this weekend). A dance group are interested in booking for a full day at the weekend, and ad hoc booking for paediatric first aid is being considered.

Youth Club is regularly getting 50-55 attendees

Th Well Being Event on 25th April has produced some spin off bookings and the Trustees supported Elgars Pizza's application for a Monday evening pitch, which will be advertised on social media.

Matt will potentially be available to work the bar for the World Cup event on 17th June.

The SPPC grant application for the Over 55s Coach Trip to Poole has been approved

H&S: MC and LG will do a walkaround inspection on June 5th.

Maintenance: The automatic doors/shutter maintenance has been performed; remedial work on the front door is required and the company will be asked about charges as it is not long since the mechanism was replaced.

The office door lock has had to be replaced.

AG, MG, LG & SB are due to meet to discuss the HML Management Charges (and the ongoing issues with the Car Park).

7. Sherfest

See attached:

>£3,400 has been spent already.

On the income side, £600 has been received from the booking of Food Outlets and Stallholders. £1650 has been committed in Sponsorship and £2400 in Grants. Grand Raffle prizes include air conditioning from Appian worth ~£1500

8. Procurement Policy Approval

The Policy is ready for signature; an Approved Supplier List will be prepared for the next meeting

9. Finance Report:

Sarah presented the Balance Sheet for the end of April compared with March and our financial situation is looking healthy. The increase of ~£5K is due to the receipt of a portion of the Well Being Grant in April. The Maintenance Reserves were discussed; We need to be mindful that the boiler will need to be replaced soon and up to date quotation/s need to be obtained

10. Chairperson's report:

Grant applications outstanding include the Four Lanes Trust and One Stop request for Sherfest (managed by Groundworks).

There has been an enquiry from the Council about installing 2 EV Chargers and an appropriate space needs to be considered (one needs to fit accessibility requirements) and the fact that the bollards are in place at night may be an additional concern.

A nature initiative is being looked into to balance some of the concerns over recent antisocial behaviour.

11. Agree Date of Next Meeting:

Tuesday 23rd June 2026, at 7.00 pm, with the AGM being conducted prior to the routine meeting.

Approved and signed by

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On:

Audrey Gordon
Chair, Sherfield Park Community Association