



Minutes of SPCA Meeting held at 7.30PM on Monday 12th January 2026 in the Sherfield Park Community Centre

1. **Welcome / Apologies:** The meeting was called to order by Audrey Gordon at 7.30PM.

Trustees in Attendance: Mick Cooper, Mark Gardner, Rosalind Guy, Audrey Gordon, Sarah Morgan, Ian Pegram, Kevin Ritson, Reshmi Sarkar

Trustees Apologies: Davina Kimber, Lesley Phoenix, Matt Reeves,

Members of the public in attendance: Linda Alley

Other : Louise Grainger (Centre Manager),

2. **Introductions:** The Trustees introduced themselves to Linda and *vice versa*

3. **To receive declarations of interest:** None

4. **Review and accept minutes of last meeting (and matters arising):**

Minutes were proposed by Mark Gardner, seconded by Reshmi Sarkar and accepted by all.

5. **Public Participation:**

None

6. **Chairperson's report:**

Please see attached.

Sally Palmer has resigned as a Trustee: Audrey thanked her for her input into the SPCA

The work on the kitchen refurbishment is due to start on February 16th.

Negotiations are still ongoing regarding the Nisa Car Park

7. Manager's Report

Please see attached.

The redecoration of the Centre is progressing.

Maintenance issues discussed included damage to the bollards over the Christmas closure and a fault with the noise limiter.

8. Finance Report:

SM circulated data on the first quarter of the Financial Year vs the Budget and highlighted where there were significant differences, reviewing why these have occurred.

9. Alcohol Policy:

The Policy was accepted and Audrey requested the all Trustees do their training as soon as possible (2 already complete).

BVA are no longer supporting Enhanced DBS Checks so this will need to be done by another route.

10. Fundraising/Events Review:

Audrey requested that the Project List be circulated to the Trustees.

An Events Meeting needs to occur, but it was agreed that a social event focusing on thanking volunteers will be organised for early February and a Trustee social event is also planned.

11. Agree Date of Next Meeting:

12.

Monday 17th February 2026, at 7.30pm

Approved and signed by

Audrey Gordon

On: 17/2/2026

Chair, Sherfield Park Community Association