



Minutes of SPCA Trustees Meeting held at 8 PM on Wednesday 24th February 2021 via zoom.

1. **Welcome / Apologies, Introductions:** The meeting was called to order by Carl Lesh, at 8 PM.
Trustees in Attendance: Carl Lesh, Audrey Gordon, Sarah Morgan, Steve Levin, Claire Walker, and Sue Yearsley.
Members of the public in attendance – None
Centre Manager Louise Grainger
Centre Assistant Manager Sarah Bicknell
2. **Introductions:** None
3. **To receive declarations of interest:** None
4. **Review and accept minutes of our last meeting:** reviewed and accepted.
5. **Public Participation:** None
6. **To receive matters arising from previous meetings not covered elsewhere on the agenda.** None
7. **Managers monthly report:**
Please refer to Louise's centre report for February 2021.
In addition:
From 8 March, before and after school club could possibly start again.
From 12 April 2021 we expect to be able to open for children's activities such as tots play, the youth groups etc. Louise and Sarah B are considering running the 'Bump into mums' group themselves.
From 17 May 2021 indoor adult activities should be able to re-commence, including exercise, sporting and the community groups.
Covid19 measures such as social-distancing, use of masks etc will be as before this lockdown.
Outdoor Easter and summer football sessions are likely to be taking place as usual.
From 21 June 2021 we should be able to take room hire bookings.
6 May 2021, the centre is due to be used for the local elections.
There has been damage to the fence outside Nisa caused by a car, for which we need to get a quote for repairs and confirm who is responsible for the cost.

8. Finance Report:

Please refer to Sarah M's spreadsheets for income, expenditure and 3-month forecasts. We are still in a good position financially, the grants we have received having helped considerably. We still have £60K in reserve and over £20K in the current account.

If the centre is able to open in April then we should start to see some increase in income. However, we should expect to lose the furlough money soon.

The nursery owes us around £12K - £13K in deferred rent and Louise is expecting to hear from Marilyn soon.

9. Roadmap to re-opening: covered in the manager's report.

10. AOB:

We hope to have the AGM at the end of June, at which Carl and Sarah M are due to resign. Steve also reminded us of his intention to resign. Carl has been very successfully updating the website, but has had a few difficulties. Claire offered to approach Matt to see if he can help so Carl will liaise with her.

Steve will chase up the re-imburement of solicitor's fees in respect of the lease.

11. Next meetings: Events meeting on Thurs 11th March and SPCA meeting on 31st March 2021, both via Zoom.

Approved and signed by

A handwritten signature in black ink, appearing to be 'Carl Lesh', written over a dotted line.

On: 31st March 2021

Carl Lesh
Chairman
Sherfield Park Community Association