



Minutes of SPCA Trustees Meeting held at 8 PM on Wednesday 31st March 2021 via zoom.

1. **Welcome / Apologies, Introductions:** The meeting was called to order by Carl Lesh, at 8 PM.
Trustees in Attendance: Carl Lesh, Audrey Gordon, Sarah Morgan, Steve Levin, Claire Walker, and Sue Yearsley.
Members of the public in attendance – None
Centre Manager Louise Grainger
Centre Assistant Manager Sarah Bicknell
2. **Introductions:** None
3. **To receive declarations of interest:** None
4. **Review and accept minutes of our last meeting:** Reviewed and accepted.
5. **Public Participation:** None
6. **To receive matters arising from previous meetings not covered elsewhere on the agenda:**
Steve has contacted Elaine Still and Basingstoke & Deane again regarding solicitor's fees but has had no response so far.
7. **Managers monthly report:**
Please refer to Louise's centre report for March 2021.
In addition:
Maintenance: The quotation for boiler repairs is £4780 (inc Vat and minus a discount). A vote was taken on this and all agreed that we should go ahead with the work.
Security: People have been congregating on the path next to the field. Louise will contact the Community Officer and ask for them to keep an eye on this.
Audrey mentioned that children have been playing football against the wall of the electricity sub-station. They have been moved on several times. Louise suggested installation of a "no ball games" sign.
8. **Finance Report:**
Please refer to Sarah M's spreadsheets for income, expenditure and 3-month forecasts. We are still in a good position financially, and have now received a

further £2K grant from B & D plus a rebate from Southern Electric as well as some money from Solar Panels.

9. **Health & Safety:** Covered in Manager's report.

10. **Trading Arms Training Update:**

Carl explained about the recent Trading Arms course and what came to light. We were told that the provision of a shop should not be considered as part of our charitable obligations and that the collection of rent for the Lease should therefore be managed through a Trading Arm. More detail on this is recorded in the Closed Section of the Minutes.

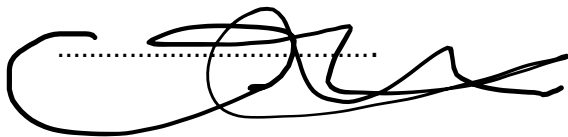
11. **Roadmap to re-opening:** Covered in the manager's report.

12. **AOB:** None

13. **Next meetings:** We will have a closed meeting on 28th April to discuss the trading arm. In the meanwhile, we will circulate any relevant information. The next open meeting will provisionally be planned for 19th May.

Steve tendered his resignation at the meeting and followed it up with confirmation by email.

Approved and signed by

A handwritten signature in black ink, appearing to be 'Carl Lesh', written over a horizontal dotted line.

On: 28th April 2021

Carl Lesh
Chairman
Sherfield Park Community Association